



Minutes of March 27, 2023 School District of Manawa Board of Education Meeting

1. Call to Order – President Reiersen – **7:28 p.m.** – MES Boardroom, 800 Beech Street  
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room,  
800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call: [Reiersen](#), [Griffin](#), [Hollman](#), [Jepson](#), [Krueger](#), [Riske](#), and [Fietzer](#)
4. Verify Publication of Meeting
5. District Showcase:
  - a. Introduction of New Staff
    - i. MMS/LWHS Counselor - Ms. Sarah Chambers
    - ii. Account Receivable - Mrs. Kara Tohm
6. Presentations:
  - a. School Counselor Mentor Program - Zehra Tahir
  - b. Learning I.A. Predictive Test (pre & mid-year)[Follow cohorts]
  - c. Learning IV.B. Attendance Mid-Year Report
7. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
8. Consent Agenda
  - a. Approve Minutes of February 27, 2023 and March 14, 2023 Board Meetings
  - b. Treasurer’s Report: Approve Expenditures & Receipts (February and March)
    - i. Cash Receipts
    - ii. Invoice Report
    - iii. Credit Card Report
  - c. Donations:
    - i. Post Prom Donations:
      1. Lorge Plumbing - \$50.00
      2. Kobussen - \$100.00
      3. Farmers State Bank - \$50.00
      4. Waupaca Foundry - \$250.00
      5. Eastling Insurance Services - \$50.00
      6. Cline-Hanson-Dahlke - \$50.00
    - ii. Thrivent - \$1,000.00 - 2022 & 2023 Heart of Gold Recipients
  - d. Acknowledge Resignation of the MES Special Education Paraprofessional as Presented
  - e. Acknowledge 2023-24 Title IX Compliance Officers

- f. Acknowledge Internal Transfer of Secondary Guidance Clerical Support to Accounts Receivable Position
9. Any Item Removed from Consent Agenda
    - a.
    - b.
  10. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
  11. Correspondence: None this month.
  12. District Administrator's Report:
    - a. Student Council Representative - Jack O'Brien (not present)
      - i. Issues that were brought up
        1. Parking lot
          - a. Safety issues
            - i. as students walking out in between moving vehicles
            - ii. driving habits of their fellow students
              1. Driving too fast
              2. Not looking carefully or watching for the parents when they pull out.
            - iii. Solution: Possibly looking at routing buses and parent traffic differently in the student parking at the Middle/High School.
          2. Spoke about "Senior Stuff"
            - a. When would their Cap and Gowns be available for pick up?
              - i. They are available for pick up at the High School office anytime the student is ready for it.
            - b. When would they know about the details of the Senior Banquet and Scholarship Night.
            - c. They would like to do a Senior field trip to the water parks in Wisconsin Dells, Wisconsin. There is a meeting tonight and they are going to put together a request to submit for next month's Board of Education meeting.
            - d. ACT practice - they found the work with Mrs. Konkol, extremely beneficial. The Seniors would like to see the practice start earlier next year and do more.
              - i. Students felt that if they had more time, even starting at the Sophomore level, they would have felt much more confident at the test.
            - e. They are curious about Mrs. Michelle Johnson and when are they going to get the chance to meet her.

\*Mrs. Johnson will be going to the homeroom to meet students, around Mid-April\*

- b. Legislative Update - Budget: Sent talking points to the Board Members. Listening sessions are available.
  - c. Monthly Enrollment Update
  - d. Curriculum Director
    - i. Possibly changing the Middle and High School schedules to be more inline with the Irving Network so that our students have more access to opportunities.
    - ii. Posted for a Spanish Teacher
    - iii. Laude and Weighted Grades:
      - 1. Looking at ways to make Laude and Weighted grades parallel to allow our students to compete with other students.
  - e. District Vacancy Update - Spanish Teacher, Athletic Trainer, Secondary Guidance Clerical Position
  - f. Board Approved Projects Update -
    - i. Fitness Center Lighting - still not fixed. JGT Lighting Alliance will send a Technician for \$1,250.00 and teach the appropriate people for future issues and changes. Reiersen - made the suggestion to make a “Standard Operating Procedure” for the lighting so we do not have this issue again.)
  - g. WASB/School Perceptions Board of Education Survey
    - i. Given to Board Members to check their effectiveness.
13. School Operations Reports:
- a. ES Principal / Special Education Director: Highlights - Included in Board Packet
  - b. MS / HS Principal: Highlights - Included in Board Packet
    - i. Motion on the floor for Jr/Sr asynchronous day for Monday, April 3rd.  
Discussion:
      - Asynchronous days should have more accountability for the students. It needs to be a day of instruction.
      - Some kids work at different levels
      - These days need to be “few and far between”.Motioned by Jepson/Krueger. Motion carried.
14. Business Related Reports:
- a. Highlights - Included in Board Packet
  - b. Kobussen Transportation Report
15. Director’s Reports:
- a. District Reading Specialist: Highlights - Included in Board Packet
  - b. Technology Director: Highlights - Included in Board Packet
16. Board Comments:

- a. Mrs. Jepson - Special thanks to those who are making things happen within the District.

17. Committee Reports:

- a. Curriculum Committee (Hollman) - See Curriculum Committee Meeting Minutes from 2023-03-16
  - i. Zahara's report: Classes that could be beneficial and how we can organize them. It should be added to the next Curriculum Committee meeting to review.
- b. Finance Committee (Jepson) - No meeting this month
- c. Buildings & Grounds (Griffin) - No meeting this month
- d. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from 2023-03-13

18. Unfinished Business: None This Month.

19. New Business:

- a. Consider Approval of MMS 4th Quarter Honor Level Field Trip - Motioned by Jepson/Krueger. Discussion - Mrs. Jepson would like a name for the medical (dispense medicines to students) and transportation sections. Mrs. O'Brien mentioned that there has to be an approval before the transportation side of the field trip can be completed. The form needs to be updated. Mrs. Johnson commented that the chaperones (teachers) will be able to administer the medicines to the students. Jepson - There is a \$15 cost to students, is there an option for those in financial hardship? Dr. Oppor mentioned that the Urgent Needs Fund would be utilized for this.
  - Motion Amended - that the form needs to have the name of the person giving medications added to the form and to make sure we are not excluding students that have a hardship of the \$15 required by utilizing our Urgent Need Fund - by Fietzer/Krueger. Motion carried.
- b. First Reading of Policy Updates Volume 31, Number 2
- c. Consider Excusing Snow Days 4 and 5 Make-up as Both MES and MMS/LWHS Have Adequate Instructional Minutes - Motioned by Griffin/Hollman. Discussion: Mr. Fietzer asked what the hours were right now. Mrs. Johnson gave the hours. Motion carried.
- d. Consider Approval of K-5 Literacy Science of Reading Plan and Piloting of Literacy Resource Options as Presented - Motioned by Fietzer/Riske. Motion carried.
- e. Consider Approval Of SDM 2023 Summer School Guide as Presented - Motioned by Riske/Hollman. Dates need to be fixed. Motion carried.
- f. Consider Approval of the Gr. 6-12 At-Risk Handbook and Phoenix Program as

Presented - Motioned by Fietzer/Krueger. Discussion: Reiersen - need to make sure that we stay in compliance with the August 15th due date that is required by State Statute. Motion carried.

- g. Consider Approval of Adding Alternative Graduation Pathways to Policy 5460 - Graduation Requirements as Presented - Motioned by Hollman/Riske. Discussion: Phy Ed line item removed. Why? Code of Conduct violations, and injuries were brought up as issues within this policy. Reiersen - It was never published in our system after it was approved. In favor - none. Opposed - unanimous. Motion failed.
  - h. Consider Approval of Proposed Calendar and Professional Education Handbook Language Per First Bullet Point as Presented [Any change to required duties could change the staff calendar but would not alter the student/parent calendar. It is suggested that a half Professional Learning Community day (when students would not be attending) like Friday, September 29, 2023, would be a half day for both students and staff.] - Motioned by Krueger/Riske. Motion carried.
  - i. Consider Approval of Permitting More Than Two Foreign Exchange Students for the 2023-24 School Year as Per Policy 5114 - Nonimmigrant Students And Foreign-Exchange Programs - Motioned by Jepson/Fietzer. Motion carried.
20. Next Meeting Dates:
- a. April 10, 2023 - Policy and Human Resource Committee Meeting - 5:00 p.m. - MES Board Room
  - b. April 12, 2023 - Curriculum Committee Meeting - 3:30 p.m. - MES Board Room
  - c. April 12, 2023 - Finance Committee Meeting - 5:30 p.m. - MES Board Room
  - d. April 24, 2023 - Regular Board of Education Meeting - 6:00 p.m. - MES Board Room
  - e. April 18, 2023- Buildings and Grounds Committee Meeting - 5:00 p.m. - MES Board Room
21. Adjourn: 9:43 p.m. - Motioned by Krueger/Hollman. Motion carried.

Minutes taken by: TaraLa Jackson